

**Minutes of Regular Session Meeting  
The Board of Education  
Summit Hill District 161**

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**April 19, 2023**

The regular session meeting of the Board of Education of Summit Hill District 161 was held April 19, 2023 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Stacey Borgens, Secretary, Jim Martin called roll. Members in attendance were: Stacey Borgens, Jim Martin, Stefanie McCleish, George Leonard, Trudy Sturino, and Amy Berk. Katie Campbell arrived at 7:30 p.m. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer, Julie Stearns and community members.

#### Summit Award

Dr. McDermott presented the Summit Award to Hilda Walker Music Teacher Jill Lewkow and Dr. Julian Rogus Paraprofessional Christine Coffey.

#### Outgoing School Board Member Recognition

Dr. McDermott thanked George Leonard, Turdy Sturino and Board President Stacey Borgens for their service to Summit Hill School District's students, families and community.

#### Freedom of Information Request

FOIA requests were made by Jay Jones, Carrey Bunda and SmartProcure and were completed in the appropriate timeframe.

#### Public Comments

A public comment was made by Carrey Bunda.

#### Approval of Consent of Agenda

Mrs. Borgens read the items on the consent of agenda. Mr. Martin motioned, and Mrs. Sturino seconded.

4-A-1a – Regular Session Meeting Minutes of March 15, 2023

4-A-1b – Closed Session Meeting Minutes of March 15, 2023

4-A-2 – Approval of March Treasurer's Report/Financial Report

4-A-3 – Approval of Bills List of April 19, 2023

4-A-4 – Approval of Resignation/Retirement of Staff

Diana Wagner, effective at the end of the 2022-2023 school year

4-A-5 – Approval of Family Medical Leave

Employee 2689

4-A-6 – Approval of Employment of Staff

Audra Power, Special Education Teacher at Dr. Julian Rogus School for the 2023-2024 school year

Melissa Gierach, FMLA Teacher at Hilda Walker School

Amanda Park, Summer Academic Bridge Teacher

Todd Fitzpatrick, ESY Paraprofessional

Andriana Acevedo, ESY Paraprofessional  
Denise Vaughn, Payroll Clerk at Mary Drew Administrative Center  
Megan Schlatterbeck, FMLA Paraprofessional at Summit Hill Jr. High School

Roll Call Vote: Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Regular Session Meeting Minutes of March 15, 2023

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the regular session meeting minutes of March 15, 2023, as presented. Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Closed Session Meeting Minutes of March 15, 2023

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the closed session meeting minutes of March 15, 2023, as presented Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of March Treasurer's Report/Financial Report

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the March Treasurer's Report/Financial Report as presented. Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Bills List of April 19, 2023

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the April 19, 2023 Bills List as presented. Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Resignation/Retirement of Staff

Diana Wagner, effective at the end of the 2022-2023 school year

Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Family Medical Leave

Employee 2689 Family Medical Leave from approximately September 18, 2023 to approximately December 22, 2023.

Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

### Approval of Employment of Staff

Audra Power, Special Education Teacher at Dr. Julian Rogus School for the 2023-2024 school year

MA Lane Step 3

Melissa Gierach, FMLA teacher at Hilda Walker School from approximately April 19, 2023 to May 26, 2023

BA Lane Step 1

Amanda Park, Summer Academic Bridge Teacher

Hourly Rate: \$48.88

Todd Fitzpatrick, ESY Paraprofessional

Hourly Rate: \$16.00

Andriana Acevedo, ESY Paraprofessional

Hourly rate: \$16.00

Denise Vaughn, Payroll Clerk at Mary Drew Administrative Center

Hourly Rate: \$22.84

Megan Schlatterbeck, FMLA Paraprofessional at Summit High Jr. High School from approximately April 20, 2023 to May 26, 2023

Hourly Rate: \$16.00

Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

### Second and Final Reading of Board Policies

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education approve the first reading of Board Policy 2:20, 2:30, 2:50, 2:100, 2:105, 2:210, 2:250, 2:265, 3:10, 3:50, 3:60, 4:10, 4:120, 4:140, 4:165, 4:190, 5:10, 5:20, 5:120, 5:190, 5:200, 5:220, 5:250, 5:270, 5:280, 5:290, 5:320, 5:330, 6:15, 6:20, 6:50, 6:60, 6:65, 6:160, 6:250, 6:255, 6:260, 6:270, 6:280, 6:340, 7:10, 7:20, 7:50, 7:70, 7:100, 7:180, 7:190, 7:250, 7:270, 7:285, 7:290, 7:340, as presented. Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

### Authorization to Develop the Tentative Budget for the 2023-2024 School Year

A motion was made by Mrs. Berk and seconded by Mrs. Sturino that the Board of Education authorize the Superintendent to begin the process of developing. Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

### Approval of Summit Hill School District 161 Non-Certified FY 23 Compensation

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education approve the non-certified pay increase as presented. Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Mrs. Campbell arrived at 7:30 p.m.

### Approval of Custodial Cleaning Services

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve a one-year contract with Alpha Building Maintenance Services, Inc. for custodial cleaning services in the amount of \$486,860.00, with supplemental services at \$25.50/hour, for the school year ending June 30, 2024. The board allows and recognizes that Alpha Building Maintenance Services Inc. signed one page of their bid document at a date subsequent to the bid opening. Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

### Approval for Summit Hill Junior High Grade 8 Washington D.C. Trip in 2024

A motion was made by Mrs. Berk and seconded by Mrs. McCleish that the Board of Education approve the Washington D.C. trip for Grade 8 students who elect to attend scheduled for April 19, 2024 through April 21, 2024. Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

### Approval of Resolution to Declare Unneeded Items as Surplus

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the resolution for the removal of obsolete special education resources materials, regular educational materials, furniture and technology equipment from Summit Hill School District's inventory. Roll Call Vote: Mr. Martin aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. McCleish aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

### Enrollment

The enrollment update was presented in the BoardBook.

### District 843 Meeting Report

Mr. Martin gave an update on the March 28, 2023, District 843 meeting.

### Public Comments

There were no public comments.

### Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 7:40 pm.

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President

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Secretary